



HOUSE OF HOPE  
PRESBYTERIAN CHURCH

### **Curriculum Development Summer Intern (Children and Family Ministry)**

The House of Hope Presbyterian Church seeks a college-age intern who will develop skills in curriculum writing for churches and ministry work with children and families and assist our Faith Formation team with developing a year-long framework for LGBTIA2Q+-centered Sunday School programming and implementing summer programming. The Curriculum Intern will work closely with Dr. Jimmy Hoke, Director of Children and Family Ministry, to write age-appropriate lessons for volunteer instructors, develop innovative, responsible, and justice-oriented approaches to scripture, and create relevant, engaging activities that bring to life curricular learning goals. House of Hope is committed to mentoring interns and offering a space for them to explore questions of vocation and develop skills that are relevant and applicable to their future careers. In addition, we expect interns will contribute to the life and ministry of our congregation and help us live into our mission by working with our children, families, and staff.

**Contract Period:** Approx. June 1 – August 15 (negotiable based on academic calendar)

Intern should expect to work 20 hours per week for 12 weeks, in addition to time spent as chaperone on Youth Mission Trip (June 22-29, 2024)

**Compensation:** \$4500 (\$3600 internship work + \$900 stipend for mission trip)

#### **Responsibilities:**

- **Curriculum writing and planning (50%)**
  - Work directly with CFM Director to brainstorm and develop overall approach and learning goals for a year-long Children’s Ministry Sunday School Curriculum, that center LGBTQ and other marginalized perspectives
  - Research and creatively develop activities that connect learning goals and lesson to embodied practices in partnership with CFM Director
  - Independently write individual lesson plans or units as discussed/assigned by CFM Director
  
- **Assisting with Children, Youth, and Family Programming (40%)**
  - Implement and teach at least two lesson plans during summer program activities for children
  - Assist and lead CFM programming during the summer, potentially including Sunday School; tween events; mission project; family and community gatherings, Parents’ Night Out, and “Bible School”
  - Work with and assist Director of Youth and Family Ministry with facilitating youth programs, including travel as a chaperone on youth mission trip
  - Attend weekly Faith Formation team meetings

- **Vocational and Spiritual Formation (10%)**
  - Meet weekly with CFM Director to discuss and process work and where it connects to intern's career/vocational goals
  - Meet 2-3 times, individually, with other Faith Formation staff
  - Have at least one meeting/conversation with each member of House of Hope's pastoral and program staff and develop a larger sense of how CFM and curriculum fits into the work and life of a church

**Qualifications:**

- Enthusiasm, interest, knowledge, or experience in working with children, from birth to grade 5, with an emphasis on pre-K to fifth graders.
- Curriculum creation skills: creativity, research, inquisitiveness, writing, or teaching
- The ability to work independently, as well as in a team setting, accepting supervision and guidance to fulfill the duties and responsibilities of this internship.
- Basic familiarity with the Bible, Christian theology and traditions, and Christian practice and willingness to learn about and work with these texts, traditions, and practices. While the intern must be willing to work in a Christian context, learn more about Christian/Presbyterian texts and traditions, and attend/participate in church activities and rituals, the intern does **not** need to identify as Christian. We welcome applicants of all and no religious traditions.
- Interest in vocational formation in religious- or church-based education
- Coursework or experience in: education/early childhood education; religious studies/theology/Biblical Studies; or Women's/Gender/Sexuality/Queer/Trans Studies is not required but is considered beneficial.
- Candidates must be at least 18 years of age with at least one year of post-secondary experience (college or equivalent work/training). We welcome applications from recent college graduates or seminary and graduate students, but preference will be given to applicants still working on their first postsecondary degree/equivalent experience.
- Commitment to upholding House of Hope's children and youth policies, maintaining safe and respectful boundaries with congregants.

**How to Apply:**

Please submit a resume and a cover letter (approx. one page) that addresses your interests in this internship and discusses how your background/experience prepares you for this role. Submit materials using this form: <https://bit.ly/HOHInternship2024>

Applicants are welcome to submit equivalent materials/information in alternative formats (audio, visual, etc.) if they prefer.

Applications are accepted until we have selected an intern; the priority deadline is **April 15, 2024**.

Applicants are encouraged to contact Dr. Jimmy Hoke at any time for more information or to address any questions or concerns. Email: [JimmyH@hohchurch.org](mailto:JimmyH@hohchurch.org)